Port Eliot Woodland Campout 2017 for 9 – 12 year olds.

TERMS AND CONDITIONS, please print and keep for your records:

Dear parent/carer,

Congratulations on securing a fantastic night out for your child. We hope you have an exciting evening yourself enjoying Port Eliot night-life! Below is the essential information you need to know to ensure your child (and you) have an enjoyable, safe night out under the stars.

The parent/carer agrees to provide the following kit list to ensure the safety and wellbeing of their child:

Item:	*Tick when packed:*
High Quality sleeping bag	
Own drinking water bottle. (1 litre). (Labelled)	
Any medication/inhalers etc. (labelled and in a water-tight bag/container)	
Roll mat	
Warm layers	
Own bowl, plate, mug, spoon, knife and fork (please label with permanent marker/other)	
Wet weather gear: waterproof trousers and jacket if rain is forecast. Jacket only if not.	
Hat	
Mosquito repellent	
Head torch	
Change of clothes	
Plastic bags (for dirty or wet dishes/clothes)	
Rucksack to hold most items	
Toothbrush and paste	
Sanitary towels if required	

*Please note, we will be checking your child's kit with you when we first meet you at the Woodland Campout site. If items above marked in **bold** are not packed then we reserve the right to refuse your child their place at the camp.*

The parent/carer agrees to the following:

- Provide the kit listed above for their child.
- Arrive at the Woodland Campout entrance at 5pm on the evening your child is booked in for the campout.
- Be ready to collect your child at 9am the following morning at the entrance of the Woodland Campout.
- Inform the Campout staff if your child has taken any medicine taken within the last 24 hours.
- The same parent/carer should drop the child off and pick up the following morning.

- If the signing parent/carer is more than 15 minutes late we will phone that person. If he/she has not returned after 30 minutes we will then inform the Lost Children department of the festival that we have an uncollected child and the child would be walked to the Lost Children tent.
- We reserve the right to refuse admission to any child that appears to be unwell at the beginning of a session.

The Campout Staff agree to:

- Care for the child during the contracted hours.

• Comply with best practice and the requirements

• Hold appropriate insurance cover, including public liability insurance.

• Notify the parent/carer as soon as reasonably possible of any accident or injury occurring whilst the child is in the care of the Campout Staff.

• Inform the parent/carer after a reasonable period if their child is not settling in. The parent would then be asked to collect that child if he/she continued to not settle into the environment. In this event there would be no refund on that session.

• Make contact with the signing parent/carer as soon as possible in the event of any emergency. We have radio contact with all the on-site emergency services.

• Ensure that all children are treated equally and fairly at all times and nobody will be isolated or humiliated.

• Ensure that all staff will have appropriate experience in childcare and that those having unsupervised access to children will be DBS checked.

• Ensure that, at all times, an appropriate number of staff on duty have completed a 12-hour paediatric First Aid course.

• In the unlikely event a child does go missing, we will immediately contact the on-site security by radio and alert the signing in parent/carer. Members of our staff would start an immediate search for the missing child, taking into account that adequate supervision of the remaining children must be maintained.

• Practice and maintain good standards of hygiene at all times throughout the Woodland Campout.

• Provide your child with dinner, warm drinks and breakfast. Though these will not contain nuts, we cannot guarantee that they were made in a nut-free environment.